



**SUBCONTRACTOR RETENTION PAYMENT APPLICATION**

**Send invoices to [billing@prevostconstruction.com](mailto:billing@prevostconstruction.com) by the 20th of each month**

FROM: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Acctg. Rep \_\_\_\_\_  
PHONE: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

Date: \_\_\_\_\_  
Application Number: \_\_\_\_\_  
Invoice Number: \_\_\_\_\_  
\_\_\_\_\_  
Project Name: \_\_\_\_\_  
Prevost Project Number: \_\_\_\_\_

TO: **Prevost Construction Inc.**  
**400 S. Sierra Ave., Ste 201**  
**Solana Beach, CA 92075**  
**Ph: (858)720-8559**  
  
[billing@prevostconstruction.com](mailto:billing@prevostconstruction.com)

Project Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Type of Work: \_\_\_\_\_

This payment request covers the time period from \_\_\_\_\_ to \_\_\_\_\_

**Contract Summary:**

- 1. Original Subcontract Amount \$ \_\_\_\_\_ -
- 2. Approved Subcontract Changes Thru SCO # \$ \_\_\_\_\_ -  
**IF BILLING FOR A CHANGE ORDER, INCLUDE A SIGNED COPY**
- 3. Total Revised Subcontract Amount (Line 1 + Line 2) \$ \_\_\_\_\_ -

**Payment Application Summary:**

- 4. Value of Work Completed To Date: \_\_\_\_\_ 0% \$ \_\_\_\_\_ -
- 5. Value of Stored Materials: \$ \_\_\_\_\_ -
- 6. Total Completed and Stored to Date (Line 4 + Line 5): \$ \_\_\_\_\_ -
- 7. Less Prior Completed and Stored to Date (Line 6 from previ \$ \_\_\_\_\_ -
- 8. Total Gross Earned This Month \$ \_\_\_\_\_ -
- 9. Total Previously Billed Less Retention (Line 10 from previous applications) \$ \_\_\_\_\_ -

**10. Total Due:** \$ \_\_\_\_\_ -

<b>PREVOST USE ONLY:</b>	
Job # & Name:	_____
Cost Code:	_____
Amount:	_____
Date Received:	_____
PM Approval:	_____

Signed by: \_\_\_\_\_

Company Name: \_\_\_\_\_

Date: \_\_\_\_\_